



Northern Polymers & Plastics Ltd

Polymer & plastic material suppliers and distributors

Health and Safety Policy

This policy applies to **Northern Polymers and Plastics Ltd** and **Envynlmental Waste and Commodity Ltd**, which is part of the **Northern Polymers and Plastics Group**.

Policy Statement	Responsibility	Arrangements
Provide and maintain a healthy and safe working environment with the objective to prevent and minimise the number of accidents and work related ill health with the aspiration to achieve the ultimate goal – an accident free workplace.	Lead by top management and supported by the health, safety, environmental, quality and security manager and all general / staff management representatives.	<ul style="list-style-type: none"> • Conduct a planned risk assessment programme to identify hazards and evaluate associated risks. • Implementation of appropriate control measures. • Risk assessments to be reviewed annually unless there is a significant change. • Health and safety event investigations. • Regular review of health and safety performance.
Maintain the workplace in a safe condition, provide adequate welfare facilities / arrangements, provide a safe means of access and exit, provide and maintain plant, equipment and machinery and ensure safe storage and handling of articles / substances.	Lead by top management and supported by the health, safety, environmental, quality and security manager and all general / staff management representatives.	<ul style="list-style-type: none"> • Toilets, washing facilities, cleansers and drinking water provided. • Routine inspection and maintenance of areas / equipment ensuring prompt action is taken to address any defects. • COSHH assessments conducted, documented and reviewed regularly. • Employee occupational health surveillance programme in place appropriate to



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		<p>exposure.</p> <ul style="list-style-type: none"> • PPE as a last resort is provided to those who may be exposed to a risk to their health and safety whilst at work.
<p>Provide adequate training, information, instruction and supervision so as to ensure employees are competent to conduct their work activities.</p>	<p>Health, safety, environmental, quality and security manager and all general / staff management representatives.</p>	<ul style="list-style-type: none"> • All new starters are subject to a H&S induction. • Appropriate training is provided, including first aid, forklift truck training, fire awareness etc. • Health and Safety event investigation and risk assessment, where necessary. • Process / machinery and high-risk operations are subject to process instructions, incorporating safe systems of work and where necessary permits to work.
<p>Maintain and continually improve this policy and create an occupational health and safety management system within the framework of BS OHSAS 18001. Now ISO 45001</p>	<p>Health, safety, environmental, quality and security manager</p>	<p>Establish, implement and maintain an occupational health and safety management system under the framework of BS OHSAS 18001 in order to continually improve and demonstrate conformity with health and safety legislation and other requirements.</p> <p>Now ISO 45001 Occupational Health & Safety</p>
<p>Engage and consult with employees on day to day health and safety conditions and provide advise / support on occupational health, safety</p>	<p>Driven by the Health, safety, environmental, quality and security manager with involvement from all directors, general / staff management</p>	<ul style="list-style-type: none"> • Health and safety committee / management meetings where health and safety performance is reviewed. • Monthly workplace inspections.



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and welfare.	representatives.	<ul style="list-style-type: none"> • Communication via health and safety notice board; meeting attendance, email, information briefings, survey / questionnaire and through process instructions. • All employees are encouraged to discuss health and safety improvements.
Policy to be regularly revised in order to reflect changes in operation, objectives setting and the introduction of new / revised legislation or other Health and safety requirements.	Tim Hammond and John Hammond (Directors).	<ul style="list-style-type: none"> • Directors and General manager to provide direction and review the policy periodically or following a significant change to ensure continuing suitability and effectiveness.
All portable electrical appliances are tested by a qualified tester at appropriate intervals	Laura Smith (Office Manager)	<ul style="list-style-type: none"> • Latest PAT test results can be found at Norpol/extras/PAT testing certification. • Or in file NWFE [North West Fire Extinguishers, who carried out PAT].

Whilst Northern Polymers & Plastics Ltd may take all reasonable steps to ensure the health and safety of employees, our staff also have individual obligations. It is a duty of care for each employee to take reasonable care of themselves and others and report any situation, which may pose a serious or imminent threat to themselves or others.

In addition, employees must comply with the company's health and safety procedures. Disciplinary action may be taken against any employee who violates the health and safety requirements pending investigation.